



## 2023 Sawyer County Fair Food Vendor Information

**Event:** Sawyer County Fair, Thursday, August 17<sup>th</sup> through Sunday, August 20<sup>th</sup>, 2023.

**Terms and Conditions:** The following terms and conditions are understood:

1. **This lease shall not become effective until Food Vendor Application Form, fees, certificate of insurance, and S-240 form is on file with the SCAFA.**
2. The State of Wisconsin requires all vendors to complete a seller's form, S-240. Please complete this form (attached) and return with your application.
3. Vendors must set-up by Thursday 4:00 p.m. SCAFA reserves the right to resell any spaces not occupied by Thursday, 7:00 p.m.
4. Minimum hours of operation: Thursday 5 p.m. - 8 p.m. Friday– Saturday, 11 a.m. - 8 p.m. and Sunday 11 a.m. - 4 p.m.
5. Space allotted may not be sublet.
6. **All** items sold, or given away, shall be listed on the application and approved by the SCAFA.
7. All vendors will be inspected by the Wisconsin Department of Agriculture, Trade, and Consumer Protection Agency.
8. Handbills, fliers, etc. may not be distributed without SCAFA approval.
9. **Designated parking space is not available.** *You may drive up to your space to load or unload, but must park in public parking areas.*

### Fees

- A \$100 non-refundable fee, *payable to SCAFA*, due by **March 30th, 2023** with Food Vendor Application Form and S-240 form. (*After March 30<sup>th</sup>, the deposit price raises to \$150.00*)
- A \$400 fee *payable to SCAFA*, at the conclusion of the fair.

### Admission

2 passes will be issued. Lost, stolen, or additional passes *must* be purchased.

### Insurance

Food vendors must provide a certificate of insurance for \$1,000,000 general liability insurance coverage that names Sawyer County and the Sawyer County Agricultural Fair Association as additional insured. A certificate of insurance is due upon arrival at the fair, prior to set-up.

The lessee and its representatives agree to hold the Sawyer County and the Sawyer County Agricultural Fair Association harmless from any loss or damage, including attorneys' fees, arising out of lessee's use of the Sawyer County Fairgrounds, whether that loss arises from bodily injury, property damage or from any other cause. In the event that Sawyer County or SCAFA receive notice of any injury, property damage or claim of any type arising out of the lessee's use of the SCF, lessee agrees to defend Sawyer County and the SCAFA and compensate them. If lessee fails to defend Sawyer County and the SCAFA after notice, Sawyer County and SCAFA may engage attorneys. Lessee shall bear the cost of such attorneys.

For additional information: call 715-934-2721 or e-mail [sawyercountyfair@gmail.com](mailto:sawyercountyfair@gmail.com).

Send all information to:      Food Vendor Chair-Person  
Sawyer County Agricultural Fair Association  
P. O. Box 13158, Hayward, WI 54843