



Sawyer County Fairgrounds Use Agreement

Between _____ and
The Sawyer County Agricultural Fair Association (SCAFA)

Event:

_____ will host their
_____ at

the Sawyer County Fairgrounds on _____ (date)

Terms and Conditions

The following terms and conditions are understood:

1. The term of the lease is _____ during which time lessee may use the following buildings: _____
2. Lessee may use the following SCAFA equipment: _____; however, the buildings and their contents must be left set-up how they were found or as approved by the SCAFA.
3. 4-H Tables are not for public use as per Sawyer County 4-H Club, Inc. Policy:
 - XII. 4-H Property/Inventory Policy
 - 1. All furniture, equipment, etc. purchased by or for 4-H use is considered property of the Sawyer County 4-H Leaders Association.
 - 2. Use of the equipment is granted only to 4-H Adult Leaders.
 - 3. Equipment is signed out with the Leaders Association. Length of sign-out must be stated in the inventory file kept by the Leaders Association at the UWEX office.
 - 4. The leader must be using the 4-H equipment in a 4-H related event.
 - 5. Leader is responsible for any damage or loss to the equipment while in their possession.
 - 6. Any new equipment must be added to the inventory file, accompanied by a receipt if purchased, and stored with the other 4-H supplies in the basement of the courthouse.
4. On-going work to the grounds or buildings may be necessary by the fair board members, fair volunteers, or contractors during the term of your lease.
5. 4-H project meetings may be held on the fairgrounds during the term of your lease. A list of such meetings will be provided at your request.
6. SCAFA will not lease the fairgrounds to any other group during your lease.
7. Pets are not allowed on the fairgrounds. All equine and/or livestock are only allowed in areas designated for equine/livestock by the SCAFA. Compliance with the Wisconsin Agriculture, Trade & Consumer Protection (ATCP) Chapter 11, Animal Movement, is required.
8. Smoking is not allowed in any building. Camp-type fires are not allowed without permission and permit.
9. No beverages in glass containers will be sold or allowed on the fairgrounds.
10. No additions, alterations, or improvements will be made to SCAFA property or its buildings without written request to the SCAFA and board approval. Requests must be submitted to the

SCAFA at a regularly scheduled monthly meeting. The SCAFA meets the 3rd Wednesday of each month.

- 11. Use of the SCAFA logo and/or name cannot be used to imply endorsement of any event, product, or service without expressed written consent from the SCAFA.
- 12. Lessee is responsible to ensure that their event complies with all local, state and federal laws that may govern their activity.
- 13. Activities will reduce the noise level at 10:00 p.m. so it cannot be heard outside the fairgrounds.
- 14. The Lessee and the SCAFA must comply with federal and state nondiscrimination laws, including The VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and the Americans with Disabilities Act.

Fees

\$_____ fee, payable to SCAFA

\$_____ security deposit, payable to SCAFA

***Please issue two separate checks.

Send application to: SCAFA
 P. O. Box 13158
 Hayward, WI 54843
 Any questions, please call 715-934-2721

Signature of Event Coordinator

SCAFA Representative

* * * * *

For Office Use:

SCAFA meeting date: Approved or Denied

* * * * *

SCAFA member assigned to event: _____

Certificate of Insurance: _____ Security deposit: check # _____

Use Fee: check # _____ Use Agreement Form _____

Other permits: _____



Sawyer County Fairgrounds Rules

The Sawyer County Fairgrounds is available for public use. Visit the UW Extension office in the Sawyer County Courthouse or call the SCAFA at 715-934-2721 for details and to reserve the grounds.

Groups requesting use of the grounds for fundraising purposes, extended use of the grounds or large gatherings must complete a SCF Reservation Application form available at the UW Extension office or visit www.sawyercountyfair.org and download a SCF Reservation Application. The Sawyer County Fair Board will consider all applications at the regularly scheduled board meeting held the third Wednesday of each month.

- Pets are not allowed on the SCF.
- Smoking is not allowed in any building. Camp-type fires are not allowed without permission and permit.
- The buildings and their contents must be left set-up how they were found.
- No beverages in glass containers will be allowed on the SCF grounds.
- Noise level must be reduced at 10:00 p.m. so it cannot be heard outside the SCF grounds.
- All trash must be hauled off site and disposed of properly. Garbage can liners are not provided.
- One port-a-potty is on-site at the SCF grounds.
- The SCAFA insurance does not cover your activity.
- No additions, alterations or improvements will be made to SCF property or its buildings without written request to the SCAFA and board approval.
- Use of the SCAFA logo and/or name cannot be used without expressed written consent from the SCAFA.
- Fairground users agree to hold the Sawyer County and the Sawyer County Agricultural Fair Association harmless from any loss or damage, including attorneys' fees, arising out of using the Sawyer County Fairgrounds, whether that loss arises from bodily injury, property damage or from any other cause. In the event that Sawyer County or SCAFA receive notice of any injury, property damage or claim of any type arising out of the use of the SCF, users agree to defend Sawyer County and the SCAFA and compensate them. If user's fail to defend Sawyer County and the SCAFA after notice, Sawyer County and SCAFA may engage attorneys. Users shall bear the cost of such attorneys.